

Little Lambs Closet Consignment Sale
SELLER INSTRUCTIONS
PLEASE READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS

IMPORTANT REMINDERS:

- Minimum of 50 items, maximum 200 items per seller number.
- If items are not tagged or hung properly, you will **NOT** be allowed to check-in.
- All tags must be printed on white card stock
- We no longer require items be entered into the system by gender and size order; however, your items must be organized by gender and size (smallest to largest) when you arrive to check-in. This allows our volunteers to put your items on display in the correct section.
- All items not picked up by 6:00 pm on Saturday will be donated to charity. **NO EXCEPTIONS!**
- Please cash your LL checks in a timely manner. All checks not cashed within 90 days of sale will be considered a donation to LL.
- All items must be entered by the **Monday** night deadline. Once the system is shutdown NO changes can be made, even by Little Lambs committee. **NO EXCEPTIONS!**
- We have final say on all items being sold.
- We are not responsible for any lost or stolen items. *Please do not sell anything your heart cannot bear to lose.*

PRICING GUIDELINES:

- People expect to get a bargain at a consignment sale.
- Price your items to sell quickly (especially 12 Months and under clothing).
- Good Rule of Thumb for pricing:
 - 1/3 of the new price if the item is excellent used condition or never worn
 - 1/4 if the item is in good condition
- Prices must begin at a minimum of \$1. Prices must be in whole dollar or half dollars.

TOYS/GAMES:

1. Toys that require batteries **MUST** have working batteries in them. This includes large ride on toys such as jeeps, trucks, etc. If we cannot see that it works, we will not accept it.
2. Toys and games must be clean and have **ALL** pieces.
3. Toys with multiple parts should be sealed in zip lock bags and taped shut.
4. Do not apply tape directly to decorative items on toys, games, puzzles. Tape can destroy decorative items. Put these items in bags or wrap in plastic. You can tape price tags onto bicycles and other items that do not have paper decorative items on them. Do **NOT** tape over the barcode on the tag.
5. We will **ACCEPT** the following:
 - Handheld video Games (e.g., Game Boy)
 - Computer Software for children
 - Stuffed Animals—Limit of five per seller
6. We will **NOT** accept the following:
 - Nintendo, Sega, PlayStation, Xbox, Wii, iPods or any other “game” systems
 - Televisions of any kind
 - Violent toys, such as guns, knives, swords, etc.
 - Scary toys/costumes, such as monsters, witches, etc.

BOOKS/DVD'S:

1. DVD's are limited to 10 per seller.
2. All DVD's need a label.
3. When placing multiple books or DVD's in Ziploc bags, place a label on the bag listing all titles (See example below).
4. We will **ACCEPT** the following:
 - DVD's that are rated G or PG only (at Little Lambs discretion)
 - Children's books in good condition
 - Books on pregnancy, childbirth or childhood/parenting
5. We will **NOT** Accept the following:
 - VHS Tapes
 - Videos rated PG13 and higher
 - Books/videos on marriage or relationships
 - Teen/adult books

List all Books/DVD's grouped in taped bag:

The following BOOKS are included in this package:

____ Junie B. Jones ____ Magic Tree House _____
____ Hardy Boys _____ Cat in the Hat ____

The following DVD's are included in this package:

____ The Lion King ____ Mickey Mouse ____

____ Cinderella ____ Snow White _____

SELLER INSTRUCTIONS

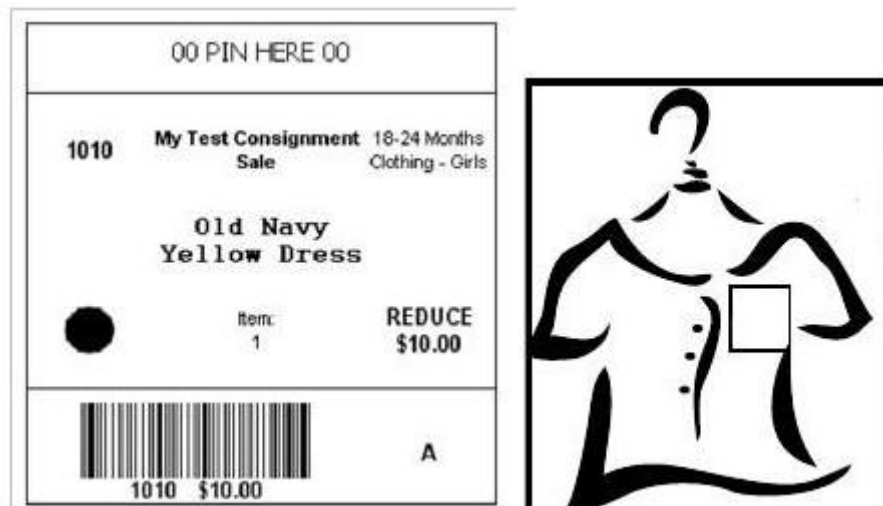
TAGGING, HANGING AND ORGANIZING YOUR ITEMS:

1. Only Little Lambs computer generated tags on white CARDSTOCK will be accepted!
2. All clothes must be hung on hangers—as shown in the example online. Make sure the hook is turned away from the tag. Make sure all buttons, zippers and snaps are closed.
3. DO NOT BEND adult hangers at the ends to accommodate smaller clothing. (The bent hangers snag other items on the racks). Please use the correct size safety pins.
4. DO NOT place price tags inside of bags—they are too hard to remove at check out. Attach tags to outside of boxes or bags with clear packing tape.
5. Please do not put tape over the barcode. We scan the barcode to check-in and sell.
6. Place items such as comforters and bumper pads on hangers.
7. Put all receiving/crocheted blankets in plastic bags—not on hangers.
8. Socks and accessories should be placed in zip lock bags and taped shut.

9. Make sure all tags are securely fastened with SAFETY PINS ONLY to the front left shoulder of the garment (as shown below). We will not accept items pinned with straight pins, staples or tiny brass colored safety pins. Please use correct size safety pins.
10. All clothing must be marked with an exact size (i.e., 3 months, 2T, etc.). If item says small, medium or large, use your best judgment to mark the appropriate size on the tag.
11. When you have items with multiple pieces, please use safety pins to securely attach pieces of a set together.
12. Please bring items to Check In in "gender and size" order

BARCODE TAGS:

Below is an example of the barcode tags. The black dot will print if you select to donate your item. The word "reduce" appears on the tag if you select to sell your item for half price on Saturday. *Any Item you donate will automatically be reduced.*



WILL ACCEPT

- Little Lambs computer tags
- Tags printed on white CARDSTOCK
- Items priced at a minimum of \$1.00
- Items priced in \$0.50 increments
- Current season items only
- Size 0 infants through size 16 girls & boys
- Items with sizes in numerals (2T, 8, etc.)
- Items securely fastened to hangers
- Maternity clothes
- New Pacifiers/Bottle Nipples in original, unopened packaging
- Shoes - Limit 10 Pair (good condition)
- Games for game systems – Rated E or PG
- Handheld video games (i.e. Gameboy)
- Computer software for children
- Children's books in good condition
- Pregnancy, childbirth and parenting books
- DVD's rated G and PG Only
- DVD's-limit of 10 per seller
- Stuffed Animals - Limit 5
- Battery operated toys with working batteries
- Games & Puzzles that have all pieces
- Clean toys and baby items
- Nursery furniture (changing table, rocking chairs, etc.)
- Toddler beds
- Crib mattresses

WILL NOT ACCEPT

- Items on the CPSC recall list (including cribs)
- Tags from other sales
- Tags printed on colored or regular paper
- Handwritten tags
- Items hung or tagged incorrectly
- Items priced under \$1.00
- Bent wire hangers
- Clothes with broken buttons/snaps/zippers
- Clothing marked as small, medium, large (on tags)
- Underwear used or in opened packages
- Breast pumps

- Pacifiers/Bottle nipples NOT in original, unopened packages
- Juniors and adult sizes
- Stained or dirty items /clothing
- Overly worn items/Out of style clothes
- Items with any odors: smoke, perfume, moth balls, etc.
- Toys, games or puzzles missing pieces
- Scary themed items (monsters, ghosts etc.)
- Guns and other violent type toys
- Game systems (Nintendo, Sega, Xbox, Wii, iPods)
- Movies rated PG13 and higher
- Teen and adult books/ DVD's
- Marriage or relationship books /DVD's
- VHS Tapes and Music CD's
- Televisions/Stereos- any kind
- Regular sized beds or mattresses